

The District School Board of Indian River County met on June 9, 2015, at 6:00 p.m. The meeting was held in the Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 1990 25th Street, Vero Beach, Florida 32960. District School Board Members attending were: Chairman Matthew McCain, Vice Chairman Charles G. Searcy, and Board Members: Claudia Jiménez, Dale Simchick, and Shawn R. Frost. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present. Prior to the meeting, an invocation was given by Mr. Phil Katrovitz from The Humanists of the Treasure Coast.

Meeting Minutes

I. Meeting was called to order by Chairman McCain.

II. PLEDGE OF ALLEGIANCE TO THE FLAG.

III. ADOPTION OF ORDERS OF THE DAY

Chairman McCain called for motion to include adding Action K, moving Presentation A to the June 23 business meeting, and to delete Consent F. Mr. Searcy made a motion to adopt the Orders of the Day with the following changes: Delete Action J, Action K, and Consent F from the agenda; and to move Presentation A to the June 23 business meeting; and to move Consent B and Consent J to the Action Agenda. Ms. Jiménez seconded the motion for discussion. After discussing the deletion of Action J, Mr. Searcy amended his motion to read as follows: Adopt Orders of the Day; move Presentation A to the June 23 business meeting; delete Action K and Consent F; and move Consent B and J to the Action Agenda. Ms. Jiménez accepted the new motion for discussion. After discussion, the motion failed, with a 1-4 vote. Mr. Searcy voted in favor of the motion. Ms. Jiménez, Mrs. Simchick, Mr. Frost, and Chairman McCain voted against the motion.

Mrs. Simchick moved approval of the Orders of the Day adding Action K, deleting Consent F, moving Presentation A to the June 23 business meeting, and moving Consent B and J to the Action Agenda. Mr. Frost seconded the motion and it carried unanimously, with a 5-0 vote.

IV. PRESENTATIONS

A. Recognition of The Learning Alliance – Dr. Adams

(Moved to June 23 business meeting.)

B. Recognition of Principal Certification – Dr. Adams

Certificates were presented in recognition of Principal Certification through the District's Stage 1 Aspiring Administrators training program (19 aspiring administrators); and Stage 2 Instructional Leadership and Faculty Development Grant (8 current administrators).

V. CITIZEN INPUT

Tiffany Justice requested to speak on Beachland Elementary School.

Pat Blackburn requested to speak on Beachland Elementary School.

Ave Justice requested to speak on Beachland Elementary School.

Wil Blackburn requested to speak on Beachland Elementary School.

Jennifer Nye requested to speak on Beachland Elementary Capital Funds Allocation.

Scott Bartel requested to speak on State of Beachland disrepair.

VI. CONSENT AGENDA

Chairman McCain called for a motion. Ms. Jiménez moved approval of the Consent Agenda moving Consent B and J to the Action Agenda and the deletion of Consent F. Mr. Frost seconded the motion and it carried unanimously, with a 5-0 vote.

A. **Approval of Minutes**

1. Discussion Session with Charter Schools held 5/12/2015.
2. Discussion Session held 5/12/2015.
3. Business Meeting held 5/12/2015.
4. Business Meeting held 5/26/2015.

Superintendent recommended approval.

B. **Approval of Personnel Recommendations – Mr. Fritz**

Moved to follow Consent Agenda.

C. **Approval of Utility Easement to Florida Power and Light for the New Administration Complex Project – Mr. Morrison**

Approval was recommended for the attached assignment of a Utility Easement for service granted to Florida Power & Light, located on the New Administration Complex property as per attached Sketch and Description of Easement. This easement was necessary for the construction, operation, and maintenance of overhead, and underground electric utility facilities (including wire, poles, guys, cables, conduits, and appurtenant equipment) to be installed from time to time; with the right to reconstruct, improve, add to, enlarge, change the voltage, as well as, the size of and remove of such facilities or any of them within an easement 10 feet in width as described in Exhibit "A". Superintendent recommended approval.

D. **Approval of Donations – Mr. Morrison**

Sebastian River High School received a donation in the amount of \$2,600 from the Fellsmere Frog Leg Festival. \$1,500 of the funds would be used for travel, awards, and student recognition for the Future Business Leaders of America. \$1,100 of the funds would be utilized for travel awards, student recognition, supplies, and equipment for the boys' and girls' Tennis Teams at Sebastian River High School. Superintendent recommended approval.

E. Approval of Budget Amendments – Mr. Morrison

This request was for approval of the following budget amendments for fiscal year ending June 30, 2015:

1. Amendment #2 – General Fund
2. Amendment #2 – Food Service

Superintendent recommended approval.

F. Approval of 2015-2016 Transportation Service Agreement Renewals - Dr. Fritz

Deleted

G. Approval of Contract Renewals for Childcare Providers for 2015-16 – Mr. Rynberg

The contracts outlined the respective responsibilities of the School District and local childcare providers to continue services to children of teen parents participating in the District's Teen Parent Program. There were approximately 20 families that participated in the program. In accordance with Florida Statute 1003.54, School Districts were required to provide childcare services to the children of teen parents participating in this dropout prevention program. Indian River County utilizes several local centers for this purpose. Currently under this proposal were the following childcare providers: First Impressions Daycare and Preschool, Tiny Treasures/Learning Nest, RCMA/Whispering Pine, Ross Small World Childcare, The Tot Spot, TLC of Sebastian, and Williams Childcare. Cost to the District is partially offset by the FTE earned by the program. The childcare fees remained the same as last year. Superintendent recommended approval.

H. Approval of Student Leaving Indian River County School to Attend School in Saint Lucie County for 2015-16 – Mr. Rynberg

This was a request to attend school in St. Lucie County for the 2015-2016 school year. Parent teaches in St. Lucie County and requested that their child attend the school where they were employed. Superintendent recommended approval.

I. Approval of Out-of-County Student Admission to Indian River County from Saint Lucie County for 2015-16 – Mr. Rynberg

This was a request to attend school in Indian River County from St. Lucie County for the 2015-2016 school year. Superintendent recommended approval.

J. Approval of Service Agreement Renewal with State of Florida, Department of Health, for 2015-16 – Mr. Rynberg

Moved to follow Consent Agenda.

Dr. Rendell introduced the newly appointed Principals: Beth Hofer, Oslo Middle School; Scott Simpson, Osceola Magnet Elementary School; and Casandra Flores, Rosewood Magnet Elementary School.

Items moved from Consent for discussion:

B. Approval of Personnel Recommendations – Dr. Fritz

Attached was a list of personnel recommendations that included personnel additions, terminations, reappointments of Professional Support Staff for 2015-2016, and/or changes. Superintendent recommended approval.

Chairman McCain called for a motion. Mrs. Simchick moved approval of Personnel recommendations. Ms. Jiménez seconded the motion. Dr. Fritz address a questions from the Board. Board Member requested that in the future, the list of reappointments include all transfers, retirements, non-renewals, etc. The Board voted unanimously in favor of the motion, with a 5-0 vote.

J. Approval of Service Agreement Renewal with State of Florida, Department of Health, for 2015-16 – Mr. Rynberg

The State of Florida, Department of Health service agreement would furnish services in accordance to the terms and conditions outlined in the agreement. The Health Department would support our District by writing Individualized Healthcare plans, provide child-specific training for staff, attend 504/IEP meetings as needed, provide counseling services, and assist with screening and health services, at no cost to the District. Superintendent recommended approval.

Chairman McCain called for a motion. Mr. Searcy moved approval of the service agreement renewal with the State of Florida, Department of Health for 2015-2016. Mr. Frost seconded the motion. A correction was noted under page 2 of 3, Item 4. Under Term. Chairman McCain noted that the correction to the ending date that would be corrected to read, June 30, 2016. The Board voted unanimously in favor of the motion, with a 5-0 vote.

VII. ACTION AGENDA

A. Approval to Piggyback Indian River County Bid #2012017 and to Issue a Purchase Order to Precision Contracting Services (PCS) for the Installation of a Fiber Optic Segment between 66th Avenue and the New County Office Administration Building – Mr. Green

Pursuant to School Board Policy 6320, the Superintendent's authority was limited to purchase commodities and/or contractual services where the total amount did not exceed \$50,000 and did not exceed the applicable appropriation in the District budget. This request was to grant the authority for the Superintendent to issue a purchase order to PCS in the amount of \$75,934.50. Precision Contracting Services would provide the engineering design, installation, and the testing of a new fiber optic segment for the District.

This segment would connect to existing Indian River County Traffic Department fiber at the corner of 66th Avenue and 49th Street and would extend it north to 57th Street and then East on 57th Street to the new County Office Administration Building. The County Office building would be the hub of all District network (computer and phone) traffic and this segment would create an additional path for network data. This path increased system redundancy and decreased the likelihood of a system outage affecting multiple sites. It also allowed the District to plan for future growth and redundancy, when the Traffic Department eventually installed a fiber segment north from 57th Street to 81st Street. This order was as per the specifications, terms, and conditions under Indian River County Bid #2012017. Term of contract was January 1, 2015, through December 31, 2015. This purchase would be funded by the 0.6 voter approved millage. Please see attached Agreement Form for Contracted Services. Superintendent recommended approval.

Chairman McCain called for a motion. Mr. Searcy moved approval to piggyback Indian River County Bid #2012017 and to issue a purchase order to Precision Contracting Services (PCS) for the installation of a fiber optic segment between 66th Avenue and the new J. A. Thompson Administrative Center. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

B. Approval to Piggyback the School Board of Miami-Dade County, Florida RFI #0001-PP04 to Issue a Purchase Order to United Data Technologies, Inc., for the Purchase of Mobile Carts containing Tablet PCs for Elementary Schools - Mr. Green

Pursuant to School Board Policy 6320, the Superintendent's authority was limited to purchase commodities and/or contractual services where the total amount did not exceed \$50,000 and did not exceed the applicable appropriation in the District budget. This request was to grant the authority for the Superintendent to issue a purchase order to United Data Technologies, Inc., (UDT) in the amount of \$215,820.80 for the purchase of thirteen (13) mobile carts with tablet PCs. The majority of the elementary curriculum was now digital and the number of online assessments required by the state had increased at the elementary level. This purchase would equip each of our elementary schools with an instructional mobile cart containing tablet PCs for student use. It would also increase access for students to digital curriculum; as well as, increase District capacity for online testing as outlined in the goals of our Digital Classroom Plan. The price included all equipment, installation, configuration, and testing. This purchase would be funded by the 0.6 voter approved millage. The pricing referenced the School Board of Miami-Dade County, Florida RFI #0001-PP04 Mobile Computing Devices and Services. This RFI would expire April 9, 2017. Backup was attached. Superintendent recommended approval.

Chairman McCain called for a motion. Mr. Frost moved approval to piggyback the School Board of Miami-Dade County, Florida RFI #0001-PP04 to issue a purchase order to United Data Technologies, Inc., for the purchase of Mobile Carts containing Tablet PCs for elementary schools. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

C. Approval to Purchase Microsoft Volume Licenses from Software House International – Mr. Green

Software House International (SHI) provided the District with licensing for the latest Microsoft operating systems and software applications. These licenses included, but were not limited to; Windows Server, Microsoft Office, Microsoft Office 365, Microsoft SharePoint, and Microsoft SQL Server. This was year two of a three-year, price-locked agreement as stated on page 2 of the attached quote; and covered the period beginning on 07/01/2015 and would end on 6/30/2016. Also attached was the Microsoft Volume Licensing Agreement signed in 2014. The cost impact was \$181,082.34. Superintendent recommended approval.

Chairman McCain called for a motion. Mrs. Simchick moved approval to purchase Microsoft volume licenses from Software House International. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

D. Approval to Renew Cisco SmartNet Maintenance and Support through Presidio Networked Solutions – Mr. Green

Through the Cisco SmartNet suite of applications, Presidio provided the District with support and maintenance of the District phone system and core network switches. Attached was the quote for the renewal of the yearly maintenance and support beginning 07/01/2015 and ending on 6/30/2016. Also attached was the breakdown of all items covered. The cost impact was \$187,774.94. Superintendent recommended approval.

Chairman McCain called for a motion. Mr. Frost moved approval to renew Cisco SmartNet maintenance and support through Presidio Networked Solutions. Mrs. Simchick seconded the motion. Mr. Green said that in the future, they would find out about a longer-term maintenance agreement. The Board voted unanimously in favor of the motion, with a 5-0 vote.

E. Approval to Piggyback the School District of Palm Beach County Bid #15C-34D and to Issue Purchase Orders to Frozen Treats for the Purchase of 100% Fruit Juice - Mr. Morrison

Pursuant to School Board Policy 6320, the Superintendent's authority was limited to purchase commodities and/or contractual services where the total amount did not exceed \$50,000 and did not exceed the applicable appropriation in the District budget. This request was to grant the authority for the Superintendent to issue a blanket purchase order for each school to Frozen Treats for the delivery of 100% fruit juice. The estimated annual expense for the 2015-2016 school year was \$220,000. These orders would be as per the specifications, terms, and conditions of the School District of Palm Beach County Bid #15C-34D. This contract was awarded to M & B Products, Inc., and the authorized distributor was Frozen Treats. The contract period was June 16, 2015, through June 15, 2016. Please see attached backup. Superintendent recommended approval.

Chairman McCain called for a motion. Mr. Searcy moved approval to piggyback the School District of Palm Beach County Bid #15C-34D and to issue purchase orders to Frozen Treats for the purchase of 100% fruit juice. Mr. Frost seconded the motion. It was noted that sugar was not in the best interest of students. The Board voted 4-1 in favor of the motion. Mr. Searcy, Mrs. Simchick, Mr. Frost, and Chairman McCain voted in favor of the motion. Ms. Jiménez voted against the motion.

F. Approval to Issue Purchase Orders to US Foods, Inc., for the Purchase of Food and Supplies for All Schools - Mr. Morrison

Pursuant to School Board Policy 6320, the Superintendent's authority was limited to purchase commodities and/or contractual services where the total amount did not exceed \$50,000 and did not exceed the applicable appropriation in the District Budget. The P.O.W.E.R Buying Group was a co-op consisting of thirty-three Districts in Florida. This request was to grant the authority for the Superintendent to issue blanket purchase orders to the distributor, US Foods Inc., for each individual school. The estimated expenditure for FY 2015-2016 was \$2,400,000. There was an annual fee of \$4,500 that was discounted \$500.00 due to our District's representation in the power buying groups executive committee. Items ordered from this contract included all main line food, USDA brown box and processed commodities, disposables, bread, small wares, and cleaning products. These orders would be as per the specifications, terms, and conditions of the P.O.W.E.R Buy Group 2015 -2016 Letter of Agreement. Term of contract was July 1, 2015, through June 30, 2016. Please see attached backup and contract. Superintendent recommended approval.

Chairman McCain called for a motion. Mrs. Simchick moved approval to issue purchase orders to US Foods, Inc., for the purchase of food and supplies for all schools. Ms. Jiménez seconded the motion. Board Member suggested that the P.O.W.E.R. Buy Group encourage the distributors to use less salt in their products. The Board voted unanimously in favor of the motion, with a 5-0 vote.

G. Approval to Piggyback the United States Department of Defense Logistics Agency Contract #SPE30014DP262 and to Place Orders to Robert Erneston Produce, Inc., for the Purchase of Fresh Fruits and Vegetables District Wide - Mr. Morrison

Pursuant to School Board Policy 6320, the Superintendent's authority was limited to purchase commodities and/or contractual services where the total amount did not exceed \$50,000 and did not exceed the applicable appropriation in the District budget. This request was to grant the authority for the Superintendent to issue P-Card orders for each school to Robert Erneston Produce, Inc., for the delivery of fresh fruit and vegetables. The estimated annual expense for the 2015-2016 school year was \$675,000. Pricing referenced the United States Department of Defense Logistics Agency Contract #SPE30014S262 for South Florida Schools. This contract was awarded to The Produce Connection and the authorized distributor was Robert Erneston Produce, Inc. The contract period was September 7, 2014, through March 6, 2019. Please see attached backup. Superintendent recommended approval.

Chairman McCain called for a motion. Mrs. Simchick moved approval to piggyback the United States Department of Defense Logistics Agency Contract #SPE30014DP262 and to place orders to Robert Erneston Produce, Inc., for the purchase of fresh fruits and vegetables District wide. Mr. Frost seconded the motion and it carried unanimously, with a 5-0 vote.

H. Approval of Construction Management at Risk Contract with Proctor Construction Company for the New Classroom Building at Citrus Elementary School (SDIRC #2015-19) – Mr. Morrison

Approval was recommended for the Construction Management at Risk (CMAR) Contract between the School Board of Indian River County and Proctor Construction Company for the New Classroom Building Project at Citrus Elementary School (SDIRC #2015-19). This project would consist of the construction of a new classroom building. The design phase fee in the amount of \$150,000.00 and the overhead and profit fee of 4.5% were negotiated between the Contractor and the District on May 15, 2015. Upon Board approval of this contract, the Contractor and the District would begin to establish and negotiate a Guaranteed Maximum Price (GMP) for the project. The final GMP would be submitted for approval at a future Board Meeting. Superintendent recommended approval.

Chairman McCain called for a motion. Mr. Frost moved approval of Construction Management at Risk Contract with Proctor Construction Company for the new classroom building at Citrus Elementary School (SDIRC #2015-19). Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

I. Approval of Memorandum of Understanding with the Communication Workers of America – Dr. Fritz

On May 12, 2015, the School Board adopted the amended health insurance rates and structures. The adoption included a contingency making the rates subject to negotiations with bargaining units. The District Negotiations Team negotiated in good faith with CWA and the parties tentatively agreed to a Memorandum of Understanding allowing for initial implementation of open enrollment. The MOU agreement was for the cessation of the Blue Choice 702 plan, co-pay amendments to the 5770 plan, and addition of the new 5772 plan. The agreement also maintained current status quo rates and Board contributions until negotiations were complete. Superintendent recommended approval, contingent on CWA ratification.

Chairman McCain called for a motion. Mrs. Simchick moved approval of the Memorandum of Understanding with the Communication Workers of America, contingent upon CWA ratification. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

J. Approval of Statewide Summer Voluntary Prekindergarten Provider Contract with Early Learning Coalition – Mr. Rynberg

This statewide contract outlined the agreement between the School District and the Early Learning Coalition of Indian River, Martin, and Okeechobee Counties, Inc. This standard State contract was effective for the summer 2015 and continued through the 2015-2016 school year. The School District of Indian River County would deliver Voluntary Prekindergarten services to age eligible children at two school sites; Osceola Magnet School and Sebastian Elementary. The number of classrooms and teachers needed were contingent upon student enrollment meeting the required one teacher to twelve students maximum ratio. Superintendent recommended approval.

Mr. Rynberg explained that the contract was only for the 2015 summer prekindergarten program for students entering kindergarten in August 2015 and did not participate in any other prekindergarten program. The effective dates of the contract were June 15, 2015, through July 30, 2015. Chairman McCain called for a motion. Mrs. Simchick moved approval of the State wide summer Voluntary Prekindergarten Provider contract with Early Learning Coalition. Ms. Jiménez

seconded the motion. Mr. Rynberg said that there was no cost to the District. The Board voted unanimously in favor of the motion, with a 5-0 vote.

Added on 6/5/2015:

K. Approval of Design and Construction of Site Work and Utilities for Phase III of the Citrus Expansion Project, Utilizing Savings from Phase II Contingency – Mr. Morrison

The Citrus Expansion Project Phase III Classroom Wing, was scheduled to begin in the fall of 2015, when fiscal year 2015/16 funding becomes available. The Citrus Expansion Phase II Cafetorium was on schedule to be completed in August 2015, with a balance of \$266,776.40 currently remaining on the contract. This agenda item was to request authorization for the Superintendent to issue a change order to Proctor Construction for approximately \$200,000 to construct the underground utilities and prepare the building pad for Phase III, using a portion of the contingency funds remaining on the Phase II contract. It was anticipated that the District would experience an overall savings on the Phase III aspect of the project, due to working on an unoccupied campus during the summer of 2015, instead of performing the work on an occupied campus during the fall of 2015. In addition, as Phase II was awarded as a hard bid, general conditions were not required to be paid if the site work were to be performed on the Phase II contract instead of waiting to begin the site work on the Phase III contract where general conditions for that period of time would be assessed. Superintendent recommended approval.

Chairman McCain called for a motion. Ms. Jiménez moved approval of the design and construction of site work and utilities for Phase III of the Citrus Expansion Project, utilizing savings from Phase II contingency. Mr. Frost seconded the motion. After discussing the issue, the Board voted unanimously in favor of the motion, with a 5-0 vote.

VIII. SUPERINTENDENT'S REPORT

Dr. Adams reported on the graduation events. She congratulated all of the schools and all of the graduates.

IX. DISCUSSION

No discussion items

X. SCHOOL BOARD MEMBER MATTERS – Chairman McCain

Ms. Jiménez reported on the graduations and congratulated students and parents. She also spoke of her daughters and their personal accomplishments through the public school system. Because Ms. Jiménez would not be at the next business meeting, she talked about the success of Dr. Adam's leadership and the initiatives she started throughout the School District. Ms. Jiménez wished her well in her future endeavors.

Mrs. Simchick said that she was able to attend a few graduations, even with spending time with her Father who was ill. She congratulated students and wished them luck.

Mr. Frost reported on the graduations he attended. He thanked the parents from Beachland for coming out tonight.

Mr. Searcy reported on the graduations and the excitement he experienced at Saint Peter's Academy, Elementary Charter School, graduation event. Mr. Searcy noted that their Principal, Mrs. Ruth Jefferson, was recognized by the State as Principal of the Year.

XI. INFORMATION AGENDA

No information items

XII. SUPERINTENDENT'S CLOSING

Dr. Adams shared a photo of herself with her Mother and Father. She thanked everyone for the outpouring of support in the recent passing of her Mother. Dr. Adams said that her Mother was a great supporter and a woman of a strong Christian faith.

XIII. ADJOURNMENT – Chairman McCain

With no further business, the meeting adjourned at approximately 7:35 p.m.